



## Job Loss Grant Application Required Documentation

### *Proof of the date you became unemployed*

- Document showing the date applicant became unemployed.

**OR**

- Dated "Determination of Benefit" statement showing date of job loss (or in which the application for benefits date is within 2 weeks of your stated job loss date).

**AND**

### *Proof that you were unemployed for at least 45 consecutive days*

- Unemployment benefit paystub dated 45 days after date of job loss or just later.

**OR**

- Print out of unemployment insurance benefit payment history showing your name, effective date of claim and benefit payments received for at least 45 consecutive days.

## Checklist

Use this checklist to complete your application. All materials must be submitted with this application. Your application will not be considered if it is incomplete.

- Complete all sections of the application.
- Sign and date application.
- Include "Required Documentation" above.

## Mailing Instructions

- Please do not send originals. Documents will not be returned to you.
- All documents should be copied onto 8.5" x 11" paper. No partial pages, please.
- Only copy/print one side of paper.
- Please do not use staples or fasteners.
- Please remove or "black out" all references to Social Security and credit card numbers.
- Email to [grants@unionplus.org](mailto:grants@unionplus.org) or mail to:

**Union Plus Job Loss Grant**

1100 First Street, NE, Suite 850

Washington, DC 20002

## Questions

Call **1-800-472-2005** ext. 835 (representative available 9 a.m.-4 p.m. ET) or email [grants@unionplus.org](mailto:grants@unionplus.org).